

Meeting No- 16

Date.22.12.2017 (Friday)

The third quarterly meeting of IQAC was conducted on dt.22.12.2017 (Friday) at 02.00pm at IQAC room under the chairmanship of College Principal I/c Mrs. Kalpana Mishra. Principal Mrs. K. Mishra was gave vote of thanks to Dr. Dayanidhi Sa, Co-ordinator, IQAC for his better performance and active functions on the time of NAAC visit. She also appreciated all members of IQAC for their better performance on that occasion.

Following resolutions were made by all attended members of IQAC unanimously.

1. To submit all required documents to UGC Kolkata for the clearance certificate of XIIth plan of received grants.
2. To conduct an online test of computer course (PMGDISHA) on the first week of January 2018.
3. To conduct a Teacher Evaluation Programme on the month of February 2018.
4. To conduct an Annual Athletic Meet 2017-18 for the betterment of Athletic Sports attitudes of students.
5. To organize a State level Seminar in Department of Hindi of our college on the month of January this year.
6. To conduct Communicative English Class from January to March of this year for the betterment performance in English.
7. To organize Annual Function on the month of January 2018.

At the end of the meeting a vote of thanks was given by IQAC Co-ordinator Dr. Dayanidhi Sa to all attended members and chairperson of IQAC. Then the meeting was over.

**S/d
Principal**

Meeting No- 17**Date.22.03.2018 (Thursday)**

The forth or last quarterly meeting of the academic year 2017-18 of IQAC was conducted on dt.22.03.2018 (Thursday) at 11.30am under the chairmanship of college Principal I/c Mrs. Kalpana Mishra.

Following resolutions were made by all presented members of IQAC unanimously.

1. To start a BCA (Bachelor in Computer Application) course in our college from coming session 2018-19. All responsibilities of this matter given to Mr. A. Sahu, Lect. in English.
2. To start a Computer Literacy Course for +3 Final year students from month of July 2018 for the session 2018-19.
3. To construct an E-class room for the betterment of teaching-learning performance of both Teachers and Students.
4. To conduct a Middle Semester Test on the last week of March 2018 for +3 2nd and 4th Semester students.
5. The result of Teacher Evaluation Programme of this session was presented on the meeting. Those teachers, who were secured 80 above percentage they were appreciated by College Principal and IQAC Co-ordinator and who were secured below 80 percentage they were directed to improve their performance in coming academic session positively.
6. To complete the courses of 2nd and 4th Semester of this session up to 15th May positively.

At the end of the meeting a vote of thanks was given to all attended members and chairperson of IQAC and the meeting was brought to an end.

**S/d
Principal**

Meeting No- 18

Date.29.06.2018 (Friday)

The first quarterly meeting of IQAC was conducted in our college under the chairmanship of College Principal I/c Mrs. Kalpana Mishra on dt.29.06.2018 (Friday) at 02.00 pm.

Following resolutions were made by all attended members of IQAC unanimously.

1. 3rd and 5th Semester's classes will be started from dt.01.07.2018 (Monday) positively of this monsoon session.
2. Mentor-Mentees and Seminar classes will be conducted in each and every department of our college positively.
3. Computer Literacy Programme for final year students will be started from month of September 2018.
4. The Admission process (SAMS) will be started from first week of July and completed on 15th July. +3 last year 1st Semester classes will be started from 16th July as per DHE order 2018-19.
5. "Vana Mahotsava" or plantation programme will be conducted in our college on first week of July.
6. BCA course or programme will be started in college from in this year for the great opportunity of students in IT Sector.
7. University exam of +3 2nd and 4th Semester will be held on the month of August so all responsibilities were given to Dr. B. C. Pradhan, Lect. in History.
8. Internal university exam of +3 2nd and 4th Semesters of our students will be conducted on first week of July.
9. For the betterment of teaching-learning process Unit Test of 1st, 3rd and 5th Semesters will be conducted in time to time positively.
10. The proposal of 100 seated Girls' Hostel and 600 seated capacity Auditorium will be submitted to UGC and RUSA on the month of July this year.

At the end vote of thanks was given to all attended members and college Principal by Dr. D.Sa, IQAC (Co-ordinator) and meeting was brought to an end.

**S/d
Principal**

Meeting No- 19

Date.29.09.2018 (Saturday)

A meeting of second quarterly of IQAC was organized by the chairmanship of College Principal/Chairperson IQAC on dt.29.09.2018 at 02.00 pm.

Following resolutions were passed by all attended members of IQAC unanimously.

Analysis of last meeting's resolutions: -

As per the previous meeting all the proposals are forwarded to concerned authority for approval.

As per the suggestions of the NAAC Peer teams following points were discussed in the meeting.

1. Adequate ICT facilities to be available in the College.
2. For better Communicative Skills of the students the Spoken English Classes will be started.
3. All the faculties are to be encouraged to apply for Minor and Major Projects.
4. Faculties are advised to go for Ph.D. and go for Orientation Programme.

All the members unanimously accepted the above all the resolutions. The meeting was concluded with the vote of thanks.

**S/d
Principal**

Meeting No- 20

Date.28.12.2018 (Friday)

A meeting of third quarterly meeting of IQAC was conducted on dt.28.12.2018 (Friday) at 02.00 pm under the chairmanship of college Principal Mrs. K. Mishra.

Following resolutions were passed by all attended members of IQAC unanimously.

Analysis of last meeting's resolutions: -

Following resolutions as per the previous meeting all the proposals are forwarded to concerned authority for approval.

Following points were discussed in the meeting.

1. Faculties are requested to start power point Presentation in class room teaching.
2. From the winter session of this academic year mentor-mentees classes will be held positively.
3. Annual function of this session will be organized on the month of January 2019.
4. BCA course will be started from coming session like 2019-20.
5. Annual athletic meet will be conducted on the month of January this year.
6. Teacher Evaluation Programme will be conducted on the last week of February this year.

All the members unanimously accepted the above all the resolutions. The meeting was concluded with the vote of thanks.

**S/d
Principal**

Meeting No- 21

Date.29.03.2019 (Friday)

A meeting of forth quarterly meeting of IQAC was conducted on dt.29.03.2019 (Friday) at 09.00 am under the chairmanship of college Principal Mrs. K. Mishra.

Following resolutions were passed by all attended members of IQAC unanimously.

Analysis of last meeting's resolutions: -

As per the previous meeting all the proposals are forwarded to concerned authority for approval.

Following points were discussed in the meeting.

1. Analysis of Teacher Evaluation Report.
2. Brief review of this session's academic and administrative activities.
3. Preparation for good and smooth conduct of unit Test, Mid-Semester Test and University Exams of all three years.
4. Conduct a National or State Level Seminar in Hindi and Odia Deptt. Positively.
5. Apply to UGC and RUSA for Infrastructural and academic proposal for the betterment of our college administration.

All the members unanimously accepted the above all the resolutions. The meeting was concluded with the vote of thanks.

**S/d
Principal**

Meeting No- 22

Date.29.06.2019 (Saturday)

The first quarterly meeting of IQAC was conducted on dt.29.06.2019 (Saturday) at 09.00 am under the chairmanship of college Principal Mrs. K. Mishra.

Following resolutions were passed by all attended members of IQAC unanimously.

1. Analysis of last meeting's resolutions.
2. As per the previous meeting all the proposals are forwarded to concerned authority for approval.

Following points were discussed in the meeting.

1. 3rd and 5th Semester classes will be started from dt.01.07.2019 (Monday). All classes will be conducted from 10.00 am to 02.00 pm positively.
2. Mentor-Mentees classes will be conducted for the best relation between Teachers and Students.
3. Departmental Seminar Classes, Group Discussion, Song, Debate, Essay competition will be conducted in time to time.
4. The new course BCA will be started from this session.
5. Computer Literacy Programme will be conducted from month of September to December 2019 for +3 Final year students.
6. Volley Ball team, Cricket team, Kho-Kho will be formed positively. This responsibility was given to Sri. R. K. Patel, PET of our college.
7. "Vana-Mahotsav" will be organized on 1st week of July 2019. Plantation Programme will be conducted by NSS Students.
8. State Level Seminar in Odia Department and National Level Seminar in Hindi Department will be organized on the month of December 2019. Proposal will be send to UGC and PMMMNTT positively.
9. Faculty members are requested to apply for Orientation Programme and Refresher Course to different Universities.

All the members unanimously accepted the above all the resolutions. The meeting was concluded with the vote of thanks.

**S/d
Principal**

Meeting No- 23

Date.28.09.2019 (Friday)

The second quarterly meeting of IQAC was conducted on dt.28.09.2019 (Friday) at 02.00 pm under the chairmanship of college Principal Mrs. K. Mishra.

Following resolutions were passed by all attended members of IQAC unanimously.

1. Analysis of last meeting's resolutions.
2. As per the previous meeting all the proposals are forwarded to concerned authority for approval.

Following points were discussed in the meeting.

1. The Mid-Semester Exam will be conducted on the month of October 2019.
2. Computer Literacy Programme for final and second year students and also interested teachers and staff will be started from the month of October 2019.
3. PMKVY (Pradhan Mantri Kaushal Vikash Yojana) Computer Skill Development Programme (15 days) will be conducted from first week of November 2019 to second week of November 2019 by Govt. of India.
4. Faculties are advised to attend the Refresher and Orientation Programme in different Universities.
5. Faculties are advised to attend the National, International Seminar / Conference in different Higher Educational institutions.
6. Teachers are encouraged to publish their research paper in different research Journal and general Journals.
7. Publish Annual College Magazine "Swayamsiddha" on the occasion of Annual Function year 2019-20.

All the members unanimously accepted the above all the resolutions. The meeting was concluded with the vote of thanks.

**S/d
Principal**